

Troop One Vehicle and Insurance Request Form.

Please fill this out if you will drive for a Troop One event. Name of Person completing this form: _____
 Date Completed [/ / 20__] _____

INSURANCE

All vehicles **MUST** be covered by a liability and property damage insurance policy. The amount of this coverage must meet or exceed the insurance requirement of the state in which the vehicle is licensed and comply with or exceed the requirements of the country of destination for travel outside the United States. It is recommended, however, that coverage limits are at least \$50,000/\$100,000/\$50,000 or \$100,000 combined single limit. Any vehicle designed to carry 10 or more passengers is required to have limits of \$100,000/\$500,000/\$100,000 or \$500,000 combined single limit. In the case of rented vehicles the requirement of coverage limits can be met by combining the limits of personal coverage carried by the driver with coverage carried by the owner of the rented vehicle.

Kind of Vehicle (Van, SUV, Truck)*	Year* #	Make* #	Model* #	No. of safety belts*	Owner's name*	License Plate #	State (mostly OH)	Trailer Hitch (Y/N)?	Liability Each Person (e.g., \$50,000) *	Liability each Accident (e.g. \$100,000) *	Property Damage (e.g., \$50,000) *

All possible Drivers of these vehicles

Name #	Age	DOB if under 21 years old	Driver's License number	Drivers License State	Is the Drivers License valid (Y/N) *	Cell Phone Number #

* Included on the Tour Plan

Included on the Scribe Travel Form

CERTIFICATION: I certify and confirm that all information stated above is true as of the date hereof, and that the referenced insurance coverage will be in force at any time which I drive any vehicle during a Troop One activity. I will notify Troop One of any change in the information set forth above, including changes in vehicles, licensing, insurance coverage amounts or contact information. I have read and will comply with the guidelines, policies and pledge set out on the Troop One Vehicle and Insurance Request Form.

Signature: _____

Date: _____, 20__

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TRANSPORTATION GUIDELINES

1. You will enforce reasonable travel speed in accordance with state and local laws in all motor vehicles.
2. If by motor vehicle:
 - a. **Driver Qualifications:** All drivers must have a valid driver's license and be at least 18 years of age. **Youth Member Exception:** When traveling to an area, regional, or national Boy Scout activity or any Venturing event under the leadership of an adult (21+) tour leader, a youth member at least 16 years of age may be a driver, subject to the following conditions: (1) Six months' driving experience as a licensed driver (time on a learner's permit or equivalent is not to be counted); (2) no record of accidents or moving violations; (3) parental permission has been granted to leader, driver, and riders.
 - b. If the vehicle to be used is designed to carry more than 15 people (including driver) the driver must have a commercial driver's license (CDL). In some states (for example, California), this guideline applies to 10 or more people.
 - c. Driving time is limited to a maximum of 10 hours in one 24-hour period and must be interrupted by frequent rest, food, and recreation stops.
 - d. Safety belts are provided, and must be used, by all passengers and driver. Exception: A school or commercial bus, when not required by law.
 - e. Passengers will ride only in the cab if trucks are used.

OUR PLEDGE OF PERFORMANCE

1. We will submit changes to notify the local council in the event our itinerary changes.
2. We will plan our activities by and adhere to the policies contained in the *Guide to Safe Scouting* and the *Sweet 16 of BSA Safety*.
3. We will use the *Safe Swim Defense* in any swimming activity, *Safety Afloat* in all craft activity on the water, and *Climb On Safely* for climbing activity.
4. We agree to enforce reasonable travel speed (in accordance with national, state, and local laws) and use only vehicles that are in safe mechanical condition.
5. We will apply for a fire permit from local authorities in all areas where it is required.
6. We will be certain that fires are attended at all times.
7. We will at all times be a credit to the Boy Scouts of America and will not tolerate rowdiness or un-Scoutlike conduct, keeping a constant check on all members of our group.
8. We will maintain high standards of personal cleanliness and orderliness and will operate a clean and sanitary camp, leaving it in a better condition than we found it.
9. We will not litter or bury any trash, garbage, or tin cans. All rubbish that cannot be burned will be placed in a tote-litter bag and taken to the nearest recognized trash disposal or all the way home, if necessary.
10. We will not deface natural or man-made objects.
11. We will respect the property of others and will not trespass.
12. We will not cut standing trees or shrubs without specific permission from the landowner or manager.
13. We will, in case of backcountry expedition, read and abide by the *Wilderness Use Policy* of the BSA.
14. We will notify, in case of emergency, our local council Scout executive, our parents, and our single point of contact.
15. If more than one vehicle is used to transport our group, we will establish rendezvous points at the start of each day and not attempt to have drivers closely follow the group vehicle in front of them.

Troop One Policies

1. We will travel in uniform.
2. We will not caravan and will always have a buddy car that is always in contact with their buddy car.
3. All drivers will receive a Scribe Travel report listing every car in the tour, their driver, cell phone number, and assignments of riders to each car.
4. All drivers will receive maps and driving directions including all required rendezvous stops.